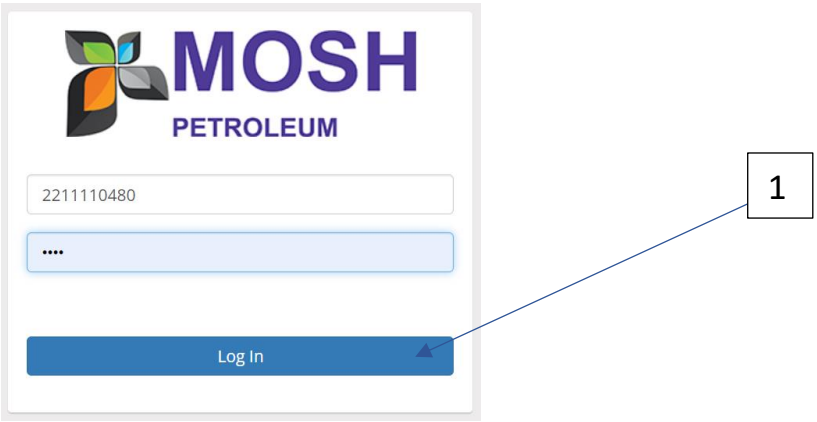
ALIEN WARP∞ HELP FILES

Client Account Portal

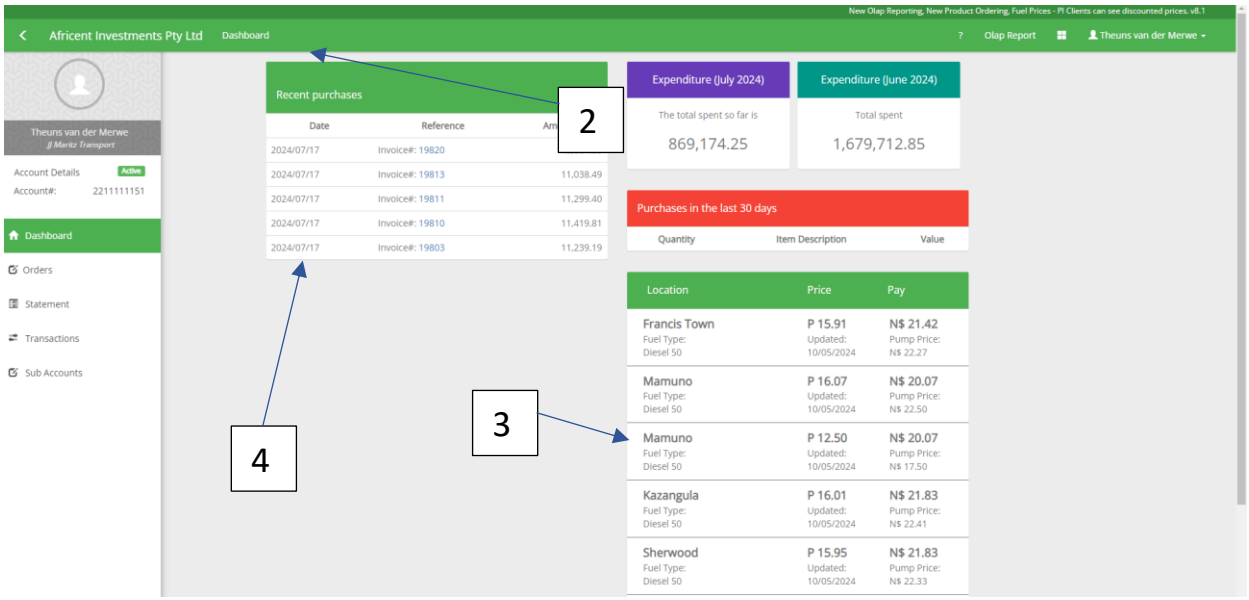
- **Orders**
- **Statements**
- **Sub-accounts**
- **OLAP (Online Analytical Processing) on Sales.**

How do I view reports / Statements / Sub-accounts and latest invoices on my Account portal?

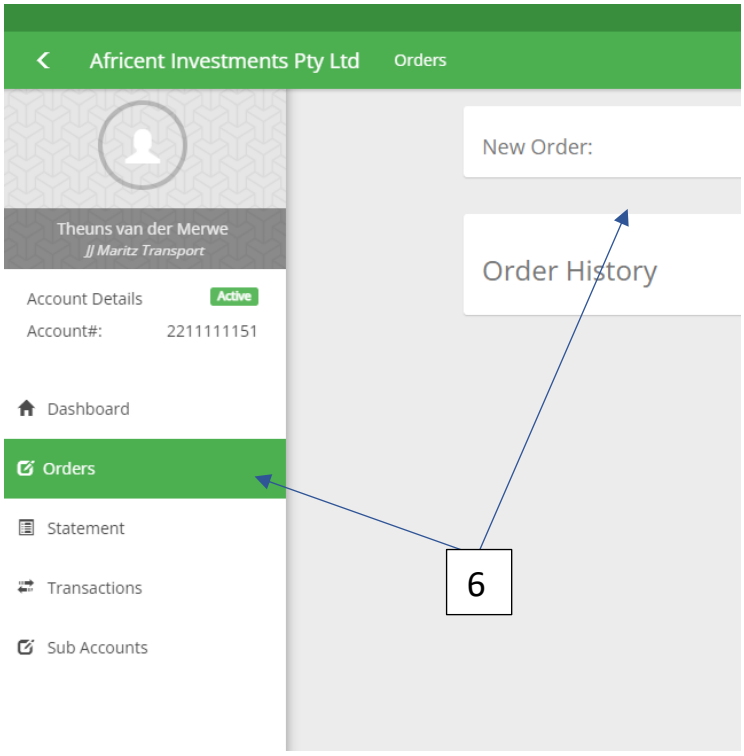
1) In Warp, open your account and select the URL – it will take you to your login page.
You can also copy and save your account URL for future use without having to log into WARP.



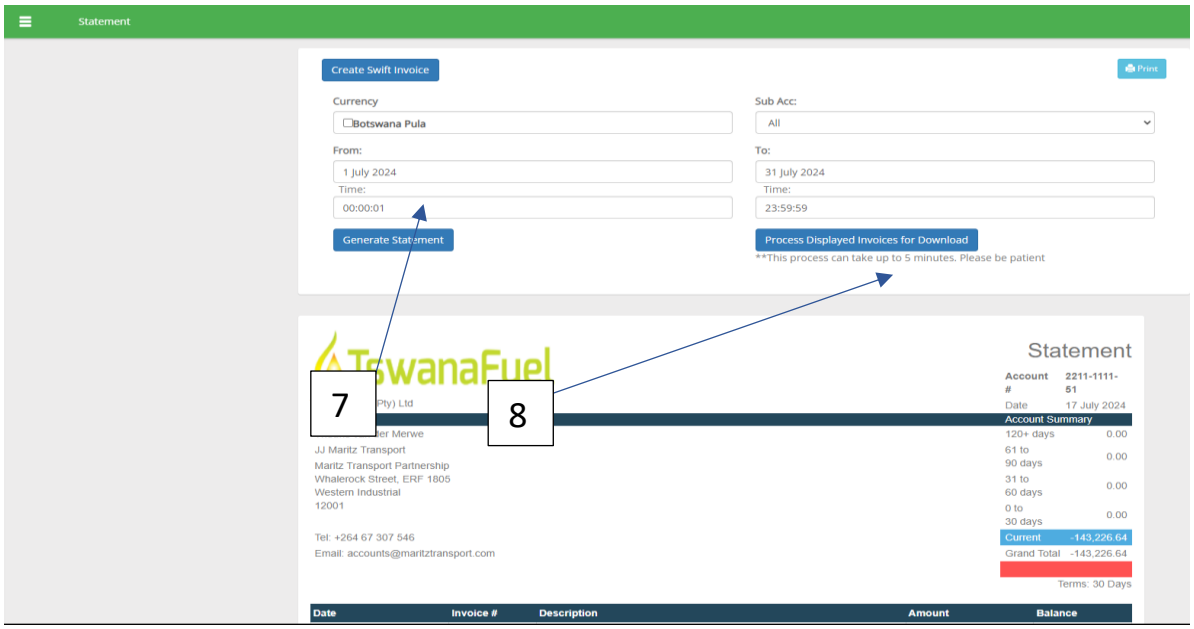
2) Your account dashboard will be displayed where you can view a summary of your latest transactions.
3) YOUR agreed pricing at different sites will be displayed and updated with every price adjustment.
4) You can view the latest invoices by selecting the one you need to view and print based on your company template.



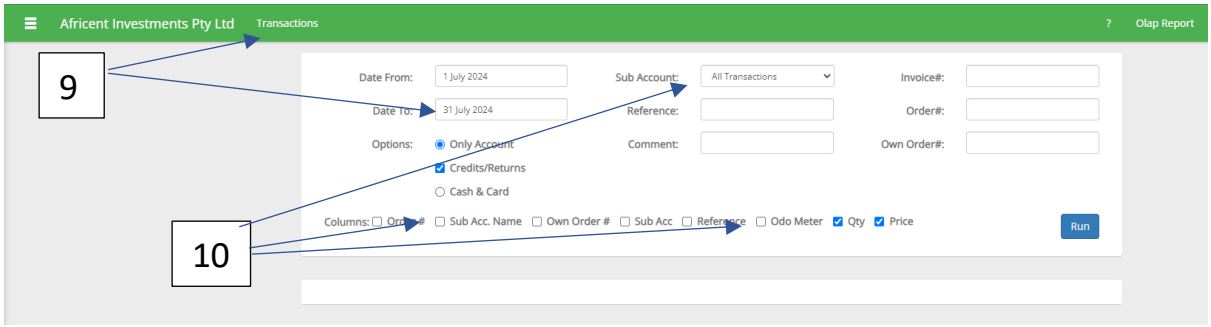
5) Click on the displayed button top left of the green banner to display the options for Orders / Statements / Transactions / and Sub-accounts.



6) Click on the ‘orders’ button to view all orders for products you ordered as well as the status of those products or create a new order.
7) Click on the “Statement” button to generate and view or print a statement for a specific period.
8) Click on the “Process displayed invoices” button to download the invoices in the statement.



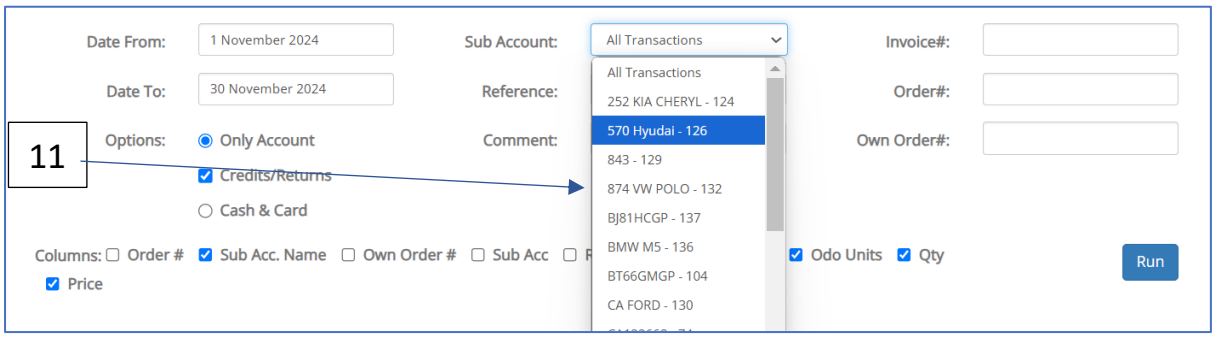
9) To View all transactions for a selected period, set dates and run the report. A list of all transactions will be displayed.



10) To view the transactions of all sub-accounts and their average fuel usages, select all transactions and select the tick boxes for “Sub Acc Name” as well as “Odo Meter”- This will display a complete list of all vehicles with a subtotal in the green banner.

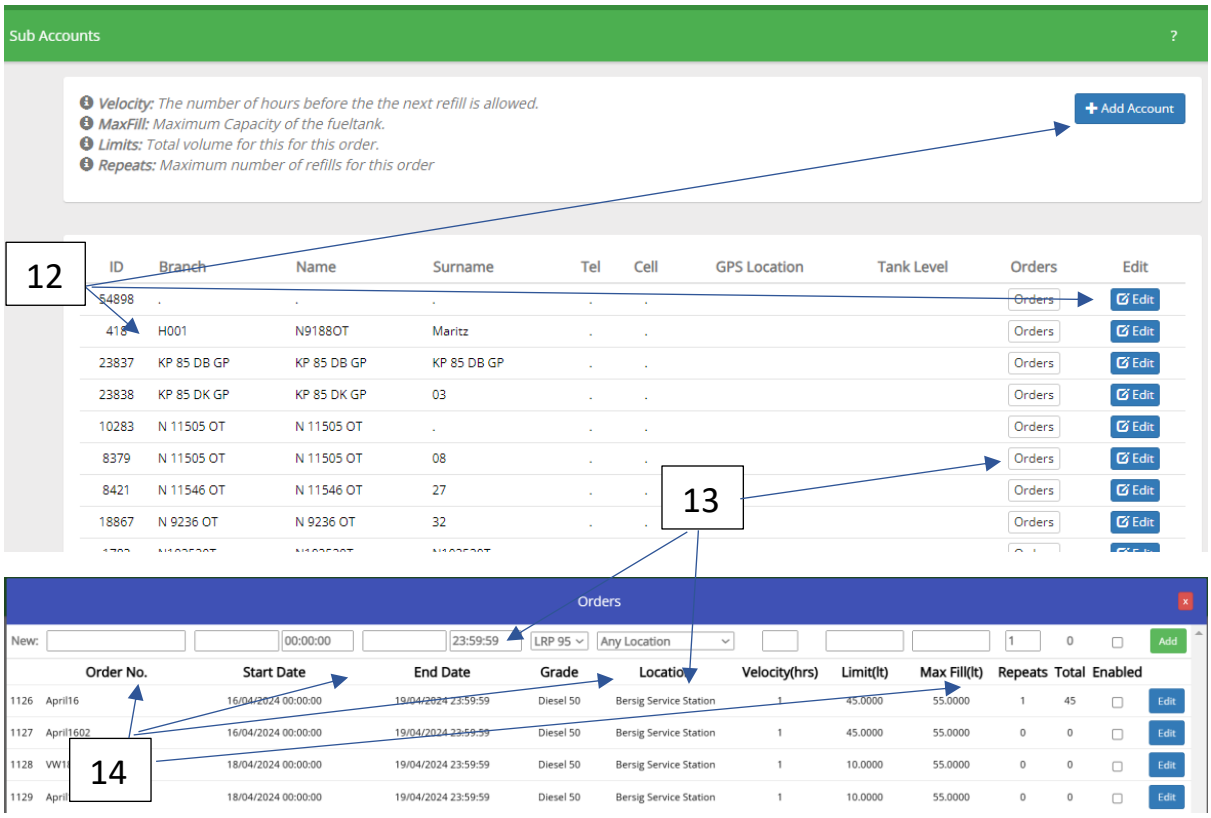
07/11/2024 10:37	FULO0001	180599.1	Purchase: Ref.:CA122668 Pump:1 Ref.:Diesel 50	55.13	19.18	CA122668	138583.00 Km	208.00 Km	3.53 Km/L	-1,057.40	-140,540.11
11/11/2024 09:46		181561.1	Purchase: Ref.:CA122668 Pump:7 Ref.:Diesel 50	70.76	0.00	CA122668	138869.00 Km	286.00 Km	5.19 Km/L	-1,338.00	-141,878.11
14/11/20 11:00		183564.1	Purchase: SC:1111112000011031	62.17	19.18	CA122668	139131.00 Km	262.00 Km	3.70 Km/L	-1,192.40	-143,070.51
--			---- Period Subtotal for CA122668				Total:	1026.00 Km	Avg: 4.21 Km/L		
01/11/2024 12:25	FULO0001	177922.1	Purchase: Ref.:CA858857 Pump:9 Ref.:Diesel 50	56.34	20.26	CA858857	378134.00 Km	---	---	-1,141.45	-144,211.96
04/11/2024 14:26	FULO0001	179720.1	Purchase: Ref.:CA858857 Pump:10 Ref.:ULP95	36.22	20.26	CA858857	378699.00 Km	565.00 Km	10.03 Km/L	-733.80	-144,945.76
08/11/2024 09:22	FULO0001	180892.1	Purchase: Pump:10 Ref.:ULP95	38.47	82.61	CA858857	379657.00 Km	958.00 Km	26.45 Km/L	-938.00	-145,883.76
--			---- Period Subtotal for CA858857				Total:	1523.00 Km	Avg: 18.24 Km/L		

11) If specific sub-account information is needed, select the one from the dropdown list of subaccounts, then tick the sub-account name and ODO Meter boxes.



NOTE. The km variance and average fuel consumption calculations are dependent on **accurate capturing of the Odo reading** of the vehicle refueling only **1 selected site.** The retail industry has different chains of command such as outlets, management can access the data control from this platform.

12) To view/edit or add a new Sub-Account to the current list, either select Ad Account or Edit the existing account.
13) To generate an online order for the selected client account on the platform to be filled at a specific Location – fuel station. Select the Sub-account and click on the orders button. A list of previous orders will be displayed, and the option to add a new order will be on the top of the screen.

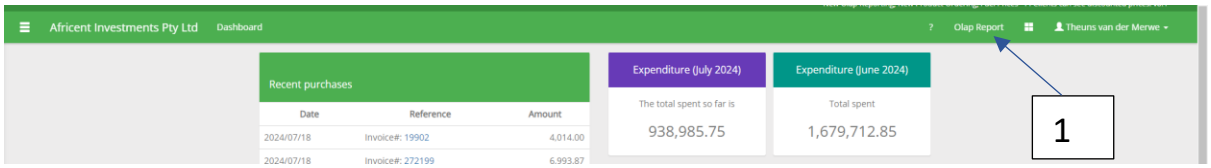


14) To add a new order for a selected vehicle, complete the following fields and enable the order.

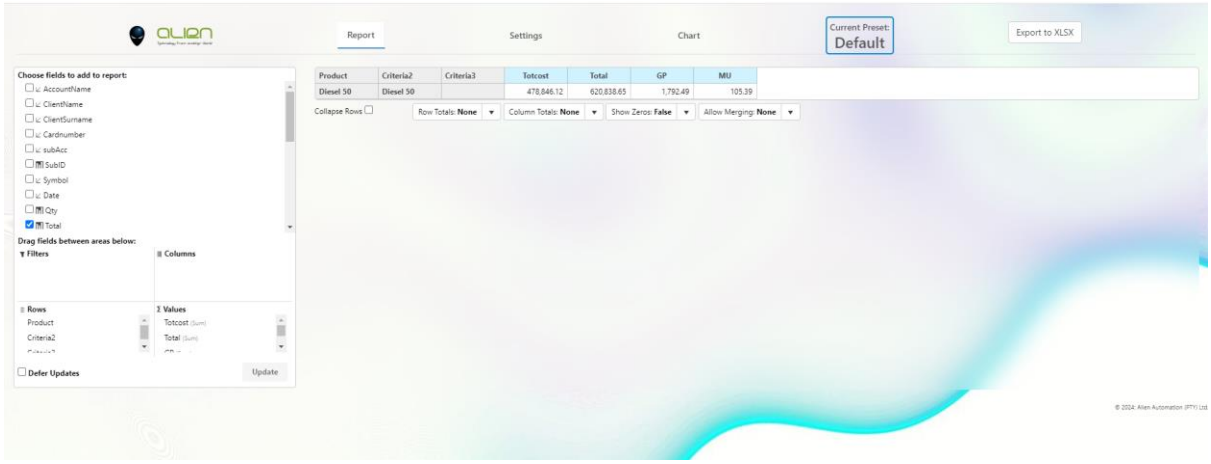
- Create order number.
- Set period for which it will be valid.

- Select grade for the vehicle and Select Location where order will be valid.
- Velocity = time it will be valid / Limit = volume of order / Max fill = vehicle tank size / Repeats = number of times allowed to fill.

OLAP (Online Analytical Processing) on Sales.



1) Click on the OLAP Report button on the green banner next to your account name. The following screen will be available.



15) Click in the dropdown menu for more detailed information to report on:

16) From the drop down menu you can select to include Orders / Statements / Transactions and subaccounts to your report.